

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 JANUARY 2014 TO 30 APRIL 2014**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 JANUARY 2014 TO 30 APRIL 2014**

	<b>MATTER TO BE DECIDED</b>	<b>DECISION MAKER AND DATE</b>	
1	The Enterprise Game Progress Report	Executive Board	23 January 2014
2	School Admission Arrangements 2015	Executive Board	27 March 2014
3	Homelessness Strategy Review 2013 - 2018	Executive Board	6 February 2014
4	Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board	23 January 2014
5	Dementia Strategy Refresh	Executive Board	23 January 2014

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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### Children Young People and Families Portfolio

The Enterprise Game Progress Report	Executive Board 23 January 2014	To acknowledge progress made to date in relation to the Enterprise Game Business Plan and endorse succeeding plans for the project	Consultation events have been held in two secondary schools involving children, young people and teaching professionals. The Enterprise Game Steering Group meets on a regular basis to consider the progress made and future plans for the project.	The Social Mobility Strategy 2011 available from Emma Mellor at Rutland House, Runcorn	emma mellor <a href="mailto:emma.mellor@halton.gov.uk">emma.mellor@halton.gov.uk</a>
School Admission Arrangements 2015	Executive Board 27 March 2014	To approve the Council's School Admissions Policy for September 2015 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-	Statutory consultation will be undertaken via a comprehensive consultation document on the Council's website and issued via the Local Authority Circular with all primary and secondary schools,		Martin West <a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		<p>ordinated Admissions Schemes for all primary and secondary schools in the Borough.</p>	<p>neighbouring local authorities and the four Diocesan authorities representing voluntary aided schools in Halton.</p> <p>Representations can only be made as part of the statutory consultation process which closes on 28 February 2014.</p> <p>Once the arrangements are determined, objections can only be made to the Office of the Schools Adjudicator and must be received by 30 June 2014.</p>		

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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### Health and Wellbeing Portfolio

Homelessness Strategy Review 2013 - 2018	Executive Board 6 February 2014	Further consultation with Council Members was conducted in July 2013 which concluded the consultation process.	<p>Consultation with all partner agencies and stakeholders was conducted from October 2012 and finalised by July 2013.</p> <p>Representations received during the consultation period would be, where appropriate, incorporated into the final revised Strategy.</p>	Halton Homelessness Strategy Review 2013-2018	Patricia Preston <a href="mailto:patricia.preston@halton.gov.uk">patricia.preston@halton.gov.uk</a>
Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board 23 January 2014	Development of the Joint Mental Health Commissioning Strategy 2013-18.	Consultation will be undertaken with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement events. Local health and social care	Halton's Health and Wellbeing Strategy 2012-15 available from Liz Gladwyn at Runcorn Town Hall	Liz Gladwyn <a href="mailto:liz.gladwyn@halton.gov.uk">liz.gladwyn@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>providers clinicians and other professionals will also be invited to comment.</p>		
<p>Dementia Strategy Refresh</p>	<p>Executive Board 23 January 2014</p>	<p>To decide whether to adopt the Dementia Strategy for Halton.</p>	<p>A copy of the Strategy will be circulated to service users and carers via key stakeholder partners, the Alzheimer's Society and Five Borough Partnership. Comments will be reported to the Dementia Board.</p> <p>A copy will also be posted on the homepage of the Council's website inviting comments from members of the public.</p> <p>In addition, consultation would also be undertaken with the Health</p>	<p>Halton Dementia Strategy 2010-15</p>	<p>dave sweeney <a href="mailto:dave.sweeney@halton.gov.uk">dave.sweeney@halton.gov.uk</a></p>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Policy and Performance Board and the Health and Wellbeing Board.		

**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor J. Stockton